

## **Tribal Health Transportation Aide**

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## **Tribal Health Transportation Aide**

**Hourly Rate:** \$9.00/Hour

**Minimum Age:** 21

**Licenses:** Valid Oregon Driver's License

**Education:** High School Diploma/GED

**Schedule:** Monday through Friday - hours dictated by appointment needs

**Possibility to pick up additional days and hours depending on the appointment needs of the clients.**



## **Position Overview**

**The Transportation Aide assumes the driving responsibilities required for transporting authorized patients of the Wadatika Health Center to and from authorized medical appointments. Transportation is provided out of town, usually Bend, OR. Travel occurs Monday through Friday. Hours are dictated by date and time of each appointment. Transport passengers in a safe and lawful manner; follow all State motor vehicle laws and Tribal vehicle regulations.**

## **□ Duties**

**v□ Transport passengers in a safe and lawful manner; follow all state motor vehicle laws and Tribal vehicle regulations.**

**v☐ Perform frequent minor vehicle inspections to ensure vehicle is in safe operating condition.**

**v☐ Report any vehicle problem for immediate address.**

**v☐ Maintain cleanliness of vehicle.**

**v☐ Ensure correct safety restraint is used for all passengers; seat belts for adults and legally approved car seats for youth less than four years of age.**

**v☐ Assist patients with entry and exit of vehicle as appropriate.**

**v☐ Provide prompt and dependable transportation as per agreed upon schedules.**

**v☐ Follow guidelines pertaining to vehicles used for the**

## **transport of handicap individuals.**

**v□ Abide by the rules of confidentiality.**

**v□ Maintain and submit travel records in a timely manner.**

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## **Other Duties as Assigned**

**The duties listed above should not be construed to imply an exclusive standard of the position.□ Incumbent will be responsible to respond to other instructions and duties as specified by the supervisor, which may or may not be directly related to the position.**

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## **Requirements**

**v☐ Indian Preference Shall Apply**

**v☐ Proof of Enrollment required**

**v☐ Must have high school diploma or GED**

**v☐ Must possess a valid Oregon Drivers License at time of Hire with proof of insurance**

**v☐ Must be dependable, reliable, and demonstrate interest in health care**

**v☐ Maintain neat and clean appearance and a positive attitude**

## **v ☐ Ability to be certified in First Aid and CPR & Blood Borne Pathogens**

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